



Burbank School District 111

Board Briefs

February 27, 2019

Board of Education Meeting Summary

- Mr. Martin and Ms. Welsh introduced and congratulated the young authors contest winners from each grade level and the district overall winner. Each winner was presented a STAR recognition pin for their achievements.
- Byrd School decorated the board room and presented for the month of February. Mr. Martin shared a video slide show highlighting events and activities at Byrd School.
- Ms. Lindemann gave the board a brief staffing update. She spoke about recent professional development including a two-day workshop on reading intervention and a student services workshop on the legalities of special education placement and IEP requirements. Ms. Lindemann thanked the staff members who were instrumental in organizing and hosting the Young Authors Contest. She also reviewed the summer school program for 2019. She explained that the new Burbank School is now large enough to hold all students and we no longer need to hold two different sessions. She said that the program will run for four weeks from June 24 to July 18 with students in session from 8:30 am – 12:30 pm. She also explained that the cost of summer school will be covered through Title Funds.
- Ms. Flavin gave an update on the Junior High Science Team and their review of NGSS Science resources. She also noted that the Over Drive library has been built and the program has been successfully launched at Liberty. Ms. Flavin reviewed the curriculum materials that will be used in reading and math as well as the topics that will be the focus of this year's summer enrichment program.
- Ms. Winterfield briefly spoke about the following professional development activities: Legally Defensible IEPs, MTSS Committee meeting, Branching Minds, and Zones of Regulation. She also gave an update on early childhood and at-risk pre-school enrollment.
- Dr. Ochoa reviewed the Treasurer's 4th Quarter Investment Report. She said that the audit was finalized on January 31 and overall there were minimal findings, most of which have already been corrected. Dr. Ochoa said that she is scheduling an appraisal of district furniture, fixtures and equipment to take place over spring break. She said that this appraisal will satisfy one of the findings from the audit. She also reviewed Frontline renewals for AESOP (absence management) and Applitrack (job application management).
- Mr. Ficker said that he continues to conduct orientations and check-ins with the newly hired staff and that 60-day reviews are coming up. He said that the bid opening for the Liberty addition project is March 5 and the bid opening for summer projects is March 6. He said that a proposal for energy savings will also be presented at the March board meeting.
- The board approved the Annual Financial Report of the audits as presented.

- The board accepted the Treasurer's 4th Quarter Investment Report.
- The board authorized the administration to post for 25 summer help employees.
- Lane changes and after school activities for the 2018-19 school year were approved.
- The board adopted the second reading on IASB recommended policy changes (PRESS).
- A special board meeting to review staffing for 2019-20 was set for Monday, March 11 at 5:30 pm at the district office.

*Leadership is about making others better as a result of your presence
and making sure that impact lasts in your absence.*
~ Sheryl Sandberg