



# Burbank School District 111

## Board Briefs

August 26, 2020

### Board of Education Meeting Summary

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- Dr. Fleck announced that the Burbank Park District would be offering a remote learning day care assistance program for the children of District 111 staff.
- Ms. Lindemann provided a brief update on staffing for the district and spoke about the new staff orientation and professional development that was held August 17-19. She thanked the seasonal employees that helped out with many projects this summer. Ms. Lindemann also said that the human resources department has been busy processing leave requests, contract tracing COVID-related exposure, and implementing the new recruitment and HR records programs. She thanked the staff for their flexibility and cooperation with covering colleagues' classrooms and providing assistance where needed.
- Ms. Flavin asked the board to approve the e-learning plan, which is for emergency days only, and differs from the remote learning plan currently in place. She thanked the technology department for simultaneously preparing student devices and the many new curriculum resource programs. Ms. Flavin spoke about the professional development for staff for Freckle, Seesaw, Second Step, Science Dimensions, Carnegie Learning, and WozEd. She said the remote learning team is aligning Wonders curriculum resources to the ISBE priority standards. Ms. Flavin also noted that manipulative packs for students in grades K-5 were created over the summer, as requested by elementary teaching staff.
- Ms. Welsh said that the early childhood department met twice this month to collaborate. She said that all students were contacted to do a meet & greet and were provided with supplies for remote learning. She said the emergent bilingual staff also met to discuss how to best meet the needs of the EB student population. She said students were screened and at-home learning materials were distributed. Ms. Welsh also noted that new teachers met with their mentors and the coach that was assigned to support them.
- Dr. Hock said that Liberty special education teachers received training on Read 180 and System 44 programs, which are adaptive reading intervention programs. She said that student services staff received training in writing remote learning plans for students with IEPs and that all IEP and 504 meetings will continue to take place virtually via video or telephone conference. Dr. Hock also shared that special education teachers will have the opportunity to participate in coaching sessions throughout the year with Easter Seals, which will focus on assessments, goal development, problem solving, technical assistance and will be targeted to district or teacher needs.
- Dr. Ochoa reviewed the timeline for the FY20 Annual Audit. She shared the tentative budget and noted that a special board meeting would need to be held for the public hearing and budget adoption due to the budget needing to be on public display for 30 days. She said that contingencies have been built into the budget as a conservative approach and to ensure the district remains financially stable during these fluid times. Dr. Ochoa said that the 2<sup>nd</sup> Quarter Investment Report showed an average weighted yield to maturity of 1.64%. She asked the

board to adopt the Resolution to withdraw from the Illinois School Insurance Cooperative and said that she is seeking 2021 rates from CLIC and SSCIP.

- Mr. Ficker said that he emailed the board a Power Point presentation on the Liberty Addition Project. [Click here to view.](#) He also reviewed the summer projects that took place throughout the district which included tuneable lighting upgrades, roof work, painting, LED emergency lights, door swipe upgrades, and parking lot repair. He said that PPE has been distributed to all buildings and that signs and markings have been placed to encourage social distancing.
- Mr. McCartney said that the technology department configured 3,300 devices for student device pick up and said that they are working on cloud-based solutions so they can push out apps remotely. He said that transfer students were causing some issues, but believes they are caught up now. Mr. McCartney said that they are a little behind on Liberty with everything going and with getting access to the building a little later than expected. He said that a bandwidth test was conducted Tuesday and he's looking into upgrades and making other adjustments. Mr. McCartney also thanked the board for approving summer help for the technology department this summer.
- Employment recommendations for 2020-21 were approved.
- Salary lane changes for 2020-21 were approved.
- The Joint Use Agreement with Reavis High School for the dual credit program was approved.
- The Township Treasurer's Second Quarter Investment Report was approved.
- The board approved the tentative FY21 budget as presented.
- The board adopted the resolution to Withdraw from the Illinois School Insurance Cooperative (ISIC).
- The board approved the District's E-Learning Plan with the understanding that an amendment may be necessary after further review.
- The board adopted, for second reading, changes to board policies as recommended by the Illinois Association of School Boards (IASB) via PRESS and as recommended by the attorney.
- The board approved the Revised 2020-21 School Year Plan (district-wide remote learning effective 8/31/20).
- Due to COVID -19 and the subsequent cancellation of in-person sports and activities, the board voted to cancel all previously approved stipends, with the exception of Mentor and School Improvement. Staff may submit detailed proposals for other stipend positions to the superintendent.
- The board authorized the administration to notify part-time staff that there are no hours available at this time.
- The board took no action on a reduction in force.

- The board set the following meetings:
  - Public Hearing for the FY21 Budget – September 28, 2020 at 5:00 pm
  - Special Board Meeting – September 28, 2020 at 5:15 pm
- Carleen Skowronski, Board President, announced her resignation from the board of education after 19 years of service. Her dedication and commitment to the students, families, and staff of District 111 has been truly appreciated.