



# Burbank School District 111

## Board Briefs

January 27, 2021  
Board of Education Meeting Summary

---

- Dr. Fleck said that the return of Phase 1 students on Monday went well despite the weather and everyone was happy to have students back in the building. Dr. Fleck announced the next phases of the Return to Learn Plan:
  - Phase 2 students will return on Monday, February 8 (1<sup>st</sup>, 2<sup>nd</sup>, & 8<sup>th</sup> Grade)
  - Phase 3 students will return on Monday, February 22 (3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, & 7<sup>th</sup> Grade)He said that a teacher planning day will be held on Monday, February 1 for staff in Grades 1-8. Dr. Fleck also said that Safe Harbor is going well, although not ideal, and commended the teachers who have brought their students into their classrooms. Dr. Fleck said that Stickney Township Public Health has been working on securing vaccines for school staff in Burbank. He said that our staff has been surveyed and about 210 out of 500 said they are interested in receiving a vaccine.
- Ms. Lindemann said that nine staff members have been diagnosed with COVID-19 and seven were quarantined since the last board meeting, but noted that all the cases occurred while staff were on winter break or working remotely. She said a COVID-19 dashboard will also be added to the website to track cases and quarantines. She reviewed the staff development that was held on January 7 and recognized staff who volunteered to host workshops. Ms. Lindemann also gave an update on non-certified employee evaluations and revisions to the administrative procedures manual.
- Ms. Flavin spoke about the Power Point for the Return to Learn Plan that was reviewed with Phase 1 teachers prior to the first day of in-person instruction. She also said that she and two other administrators were able to tour a couple Evergreen Park District 124 schools to view their hybrid instruction plan. She also reviewed the January 7 teacher institute day and the January 27 half-day inservice. Ms. Flavin gave an overview of the recent Curriculum Council meeting as well as the Erin's Law presentations that took place this month.
- Ms. Welsh said that there are currently seven in-person classes and three remote classes for early childhood and at-risk pre-school. She said that the transition has gone smoothly and the children are happy to be in school. Ms. Welsh said that the Illinois State Board of Education (ISBE) postponed ACCESS testing from January to March and announced that the district received a \$10,000 New Immigrant Grant to support immigrant students and their families. She said that coaches have started their traditional coaching cycles and teacher mentees were able to share remote learning strategies with their colleagues that they learned from last month's professional development.
- Dr. Hock said that Part 3 of Crisis Prevention Institute (CPI) training will take place at Liberty on February 1 and 2. She said that K-5 manipulative kits that have been on backorder were finally received and will be distributed to schools. Dr. Hock said Advocate Aurora Health has provided a series of one-hour presentations for special education and 504 parents this month, which focused on wellness, mindfulness, and raising resilient kids. She said that she met with K-5 instructional teachers, speech-language pathologists, and social workers to

review Return to Learn procedures, planning, and scheduling. Dr. Hock said K-5 instructional teachers had the opportunity to attend a 3-day virtual Wilson Reading Program training, which will help build a consistent reading intervention program across the district and in conjunction with the district's reading curriculum. She also shared that the social work team created a video for families highlighting the dos and don'ts of returning to school.

- Dr. Ochoa gave a brief snapshot of the budget for the current fiscal year. She said, as of December 31, 2020, we have expended 55% of the budgeted expenditures and collected 48% of the budgeted revenues. She explained that, while this year has been unique, we have worked diligently to remain fiscally responsible and are on track to finish the 2021 fiscal year on budget. Dr. Ochoa also mentioned a few key items that will impact the FY22 budget, such as CPI at 1.4%, investment income/interest rates at an all-time low, and the likelihood that EBF funding will remain frozen at FY20 rates. She reviewed the Township Treasurer's 4<sup>th</sup> Quarter Investment report and said the average weighted yield to maturity was 1.18%.
- Mr. Ficker thanked his staff for handling the recent snow event this week. He spoke about the building improvements taking place throughout the district, which include lighting upgrades, painting projects, and door replacements. Mr. Ficker said that he continues work with the architects regarding master planning, which include standardizing classroom furniture options, 5-year facility plans, and maintenance of Maddock School. He thanked his custodial staff for their assistance with moving and adjusting furniture for the return of students as well as their continued efforts in keeping our buildings clean and sanitized. He said he is continuing to meet with JCI regarding the district safety assessment as well as Syserco for building automation. In regards to the project at Liberty, Mr. Ficker said the small gym is complete, with the exception of wall pads. He said that fire doors have been installed and now they are just addressing punch list items.
- Mr. McCartney said that E-rate was submitted on Monday for Cat6 cable pulls and wireless access points. He said a vendor meeting will be held on February 10 for the project. He said a technology committee meeting will be held February 24. Mr. McCartney said he is also working with vendors for a device refresh at Maddock and Fry Schools.
- Employment recommendations for 2020-21 were approved.
- Lane changes effective 1/25/21 were approved.
- The 2021-2022 Official School Calendar was approved.
- The board directed the superintendent or designee to prepare the budget for the fiscal year starting July 1, 2021.
- The board accepted the Stickney Township Treasurer's 4<sup>th</sup> Quarter Investment Report.
- Dr. Fleck explained that the previous COVID sick leave plan has expired, but recommended that the board approve allotting up to ten emergency COVID paid sick days to employees who are unable to work due to acquiring COVID. The board approved the recommendation to be in effect through March 31, 2021.
- The board adopted, for second reading, changes to board policies as recommended by the Illinois Association of School Boards (IASB) via PRESS and as recommended by the attorney.