



Burbank School District 111

Board Briefs

June 23, 2021

Board of Education Meeting Summary

- A Public Hearing for the Fund Transfer was held at 6:30 pm and the Public Hearing for the Amended FY21 Budget was held at 6:45 pm prior to the regular board meeting.
- Ms. Lindemann gave a brief overview of current staffing and vacancies. She said summer school began last week, with 400 students enrolled in the first session and 180 students enrolled in the second session. She said the Return to Learn Plan for 2021-22 was posted on the website where parents could submit comments online and an open forum for families was held Monday, June 21. She said the committee will meet again to further review quarantine learning protocols and they anticipate the State to provide additional guidance for the upcoming school year. Ms. Lindemann said the Consolidated District Title Plan is on the agenda for approval, which outlines the ways in which we expend Federal Title funds.
- Ms. Flavin asked the board to approve the E-Learning Plan for the upcoming school year, which is to be used for emergency days only. She said the plan was posted on the website with a parent form held on June 3. Ms. Flavin recommended the board approve the purchase of Origo workbooks and a two-year extension with Carnegie Learning. She reviewed the planning day and training provided for summer school staff as well as the Administrator Academy held on June 9. Ms. Flavin said her department is currently working on ordering, sorting, and distributing resources for teacher and student use.
- Ms. Welsh said the early childhood team has been meeting over the summer to conduct play-based evaluations on students aging into the program. She said the emergent bilingual team is finalizing the Equity PD plan for next school year and selecting items for immigrant packs for new students and their families. She said the interventionist team met to review spring MAP data and the program structure for next year. She said she is also working on finalizing plans for new staff training August 16-18.
- Dr. Hock said that all ten certified staff members participating in CPI training have completed the virtual modules and will participate in two full days of hands-on training next week. She said Easter Seals will be working with classroom setups for the new early childhood and K/1 instructional classrooms. She also provided a brief update on Extended School Year (ESY) for special education students.
- Dr. Ochoa gave an update on meal distribution and said that free grab & go meals will continue to be provided to all children throughout the summer, with a full week provided on Wednesdays at Tobin School. She said the tentative amended FY21 budget presented at the May 12 special board meeting remains unchanged and will include the fund transfers associated with the AERO project. Dr. Ochoa said that she will be meeting with the auditors from RSM and reviewed the tentative audit schedule. She also reviewed the funding and timelines for paying the district's share of the AERO project. Dr. Ochoa said that she was able to work with Power School on all of the programs and products we use in order to get renewals on a consistent fiscal year schedule as well as a flat increase of 3%.

- Mr. Ficker reviewed the various summer cleaning and maintenance projects throughout the district. He asked the board to approve the purchase of first grade furniture for the last three schools. With the completion of the five-year plan, Mr. Ficker said they are meeting to discuss planning for future summer projects. He said with ESSER money coming in, they are considering some bigger projects for next summer such as: HVAC upgrades, washrooms updates, door replacements, and tuck pointing. Mr. Ficker also reviewed plans to purchase a multi-use activity bus, which would hold at least 14 students. He said initial thoughts are to use it for the 5th graders taking accelerated math at Liberty as well as possibly for sports events and extra-curricular activities.
- Mr. McCartney reviewed progress on summer projects including the switch from ClassLink to Azure, Follett AESOP migration, print server migration, new building cost centers for printers, cabling at K-5 schools, Comcast line update, moving to Cloud solution, phone system upgrade, and processing new student devices.
- The board approved employment recommendations.
- Salary lane changes effective 8/19/21 were approved.
- The board approved the Amended 2021-22 Official School Calendar:
 - Moving half day of student attendance from May 25 to May 18, 2022
 - Making the last day of school, June 1, 2022 a half day of student attendance
- The board approved the E-Learning Plan for the 2021-22 school year as presented.
- The board approved the Return to School Plan for the 2021-22 school year as presented.
- The board adopted Board Policy 3:30-E – Organizational Chart.
- The board approved the following curriculum resources:
 - Origo Student Journals A and B for Kindergarten through Grade 5
 - 2-year contract extension with Carnegie Learning including student textbooks, Mathia online student learning licenses, Carnegie Teacher Edition Math Books, onsite professional development, and job-embedded support
- The Consolidated District Title Plan was approved.
- The board adopted the AERO Special Education Cooperative FY22 Budget.
- The board approved contracts with KI for furniture at Fry, Kennedy, and Tobin Schools.
- The board adopted the Resolution Authorizing the Transfer of Monies (\$1,000,000) from the Transportation Fund to the Educational Fund – Fiscal Year 2020-2021.
- The Amended FY21 Budget was adopted as presented.
- The board adopted the Memorandum of Understanding with the Southwest Suburban Federation of Teachers, Local 943, Council 111 regarding support staff summer hours.
- The board set a special board meeting for a superintendent/board workshop for Wednesday, July 21, 2021 at 5:00 pm at the district office.